



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, February 14, 2023  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair Tanya Hamilton called the meeting to order at 6:00 p.m.  
Attendance was noted as follows:

**Present**

Tanya Hamilton, Chair  
Lisa Cejka, Vice Chair  
David Loudon  
Gwen Carr  
Matt Lawyer  
Clay Rushton  
Michael Pantalone

**Staff Present**

Robert Johnson, Parks Division Manager  
Tracy Davis, City Recorder

**Council Liaison Present**

Councilor Kohler

**Absent:**

Mathew Poteet  
Katie Brady

**APPROVAL OF MINUTES:** Mike Pantalone moved for approval of the January 2023 Minutes. Lisa Cejka seconded. Motion passed as follows: Hamilton, Loudon, Carr, Cejka and Pantalone in favor with Rushton and Lawyer abstaining and Brady and Poteet absent.

**APPEARANCE OF INTERESTED CITIZENS:**

*Rhonda Rich*, President of the West Keizer Neighborhood Association, introduced herself and members of the WKNA Board and explained that Carol and Dennis Phipps will be attending Parks Board meetings and reporting to members of the association in order to keep everyone informed.

*Carol Phipps*, WKNA, asked that more bark chips be delivered to Palma Ciega Park so that volunteers could spread it and asked that another picnic table be put at the park. Parks Division Manager Robert Johnson responded that he would have the chips delivered and noted that he is looking for volunteers to build more tables. If more are built then another could be placed in Palma Ciega.

**NEW/OLD BUSINESS**

**Park Reports:**

- **Mike Pantalone:** *Sunset Park* looks good; ground is clear; staff doing a great job | *Bob Newton* looks good; teens smoking on the tennis court but otherwise good.
- **Clay Rushton:** *Bair & Hidden Creek* both look great.

- **Mathew Poteet:** *Keizer Little League & Northview* – No report
- **Matt Lawyer:** *Chalmers-Jones* is always in use. He picked up trash recently and one of the kids came over to help him. | *Clearlake* looks good
- **All:** *Keizer Rapids Park* is looking good. Parks staff are clearing the banks and people are noticing; the semi-dangerous cottonwood is now on the ground; trails look good; disc golf people are putting down chips in some areas. The park is always well-used and looks beautiful.

**Parks Grant Money:** \$9,400 remaining of \$15,000. Robert Johnson noted that projects need to be finished by June 30. He encouraged Board members to reach out to people and encourage them to come up with projects and apply for grants.

**STAFF REPORT:** Robert Johnson reported that the parks are being heavily-used on sunny days during the winter. Graffiti abatement continues – mostly at the skate park and Bob Newton. Turf at Claggett Creek was damaged by cars; staff has been cleaning that up. A lot of tree work was done recently at some of the parks and more is planned since it is time to do the winter pruning and take care of hazards. The tree that went down at Wallace Park will be taken care of this spring

Ben Miller Park will be updated this spring (April-May-June) with a new playground.

**COUNCIL LIAISON REPORT:** Councilor Kohler thanked the Board for all their work.

**OTHER BUSINESS:** Lisa Cejka volunteered to report to Council on February 21 for Mike Pantalone.

Tanya Hamilton thanked David Loudon for his continued support on the Board and voiced appreciation for his past leadership. Matt Lawyer echoed her comments and shared details regarding Mr. Loudon's tenure on the committee. He also mentioned that on April 22<sup>nd</sup> City staff and others will be doing an Earth Day project at Keizer Rapids Park. He noted that Soggy Day in the park is usually done at this time but volunteers are needed to keep the event going this year. He urged anyone interested in volunteering to contact Jenny Ammon.

Chair Hamilton urged Board members to volunteer and noted that the City is hosting a scavenger hunt March 24 through April 3. More information to come.

**ADJOURNMENT** ~ Meeting adjourned at 6:18 p.m.

***Next Meeting: March 14, 2023***

Approved: 03-14-23